Northern Hills Baptist Church
Associate Pastor of Youth Education and Discipleship

Job Description

Principal Functions:

Seventy-five percent of principal functions will be devoted to youth ministry and twenty-five percent of principal functions will be devoted to education/discipleship of families of youth. Utilizing the Family Equipping Model, plan, direct, evaluate and administer a comprehensive student ministry relevant to today’s students. Must consider the spiritual, physical, social, and psychological development of students in grades 7 - 12. Develop and maintain an intentional program of discipleship and education in accordance with the church’s Statement of Faith. Assist with overall pastoral care duties and other areas of administrative oversight as assigned by the Senior Pastor. May be required to preach.

We prefer that our Associate Pastor of Youth, Education and Discipleship be married and have a healthy relationship with his wife and children that is pleasing to God.

Qualifications

Characteristics –

1. Have a personal relationship with God through Jesus Christ and have taken the step of believer’s baptism.
3. Become a member of Northern Hills Baptist Church.
4. View their position as one of ministry to which they are called.
5. Demonstrate spiritual maturity.
6. Have a strong work-ethic and demonstrated dependability/reliability.
7. Have a vibrant prayer life.

Knowledge –

Must possess at least one of the credentials listed below:

1. Possess a Bachelor’s degree in theology, youth ministry, bible, or other faith related education.
   OR
2. Possess a Bachelor’s degree in another field and at least three years of experience in a Southern Baptist ministry.

Skills –

1. Must have strong written and oral communication skills.
2. Must be able to provide theologically sound spiritual/pastoral counseling guidance.
3. Competent in implementing the Family Equipping Model.

Abilities –

1. Competent in providing servant-leadership in his ministry.
2. Demonstrated willingness to serve with a “team-approach” to ministry.

Responsibilities:

1. Relate the students to the overall life of the church and the church to the needs of its students.
2. Lead students to recognize the call of God in their life.
3. Strive to enlist the students in worship, Bible study, prayer, and other Christian disciplines.
4. Conduct weekly services and/or ministry activities.
5. Foster, promote, and participate in student programs that provide spiritual growth and fellowship activities such as mission opportunities, camps, retreats, and community services.
6. Establish a regular program of visitation for and with the students in cooperation with the overall church outreach program.
7. Visit the middle school and high school campuses, have personal contact with students at school approved times.
8. Use the Family Equipping Model to train students in outreach, discipleship, and evangelism with an emphasis on reaching not just the students but the entire family.
9. Counsel students and/or their parents on issues relating to salvation and their overall spiritual life.
10. Participate in associational, state, international and convention-sponsored student programs/events or mission activities.
11. Encourage students to participate in other Northern Hills Church programs, to include student praise team, Sunday school, discipleship training, and missions.
12. Annually review, evaluate, and conduct long-range planning of youth ministry in collaboration with the Student Team Leaders and Senior Pastor.
13. Innovate youth ministry, programs, curriculum, and education methods after coordination with Student Team Leaders and the Senior Pastor.
14. Train, equip, and lead adult workers to shepherd students to salvation and nurture them in Christian development.
15. Ensure adequate number of adult sponsors are present for all student programs and comply with the church child protection policies.
16. Represent the youth ministry on the Church Council and other committees as needed.
17. Attend church-wide activities/functions.
18. Be an active and visible member of the local community.
19. Oversee student fundraising efforts.

Administrative Duties:

1. Use the existing electronic record-keeping system (currently Servant Keeper) to track student participation.
2. Prepare, submit, and administer an annual budget.
3. Be accountable to the Senior Pastor for expenditures and budget compliance.

Relationship to Pastor and Staff:

1. Responsible to and accountable through the Senior Pastor.
2. Attend weekly staff meetings.
3. Assist the Senior Pastor and staff in analyzing the needs of the church body.
4. Assist in hospital and funeral home visitation.
5. Support the Senior Pastor by performing all other duties as assigned.
6. Responsibilities identified in this job description may be modified by the Senior Pastor.
7. Must be an active prayer partner of co-workers and Senior Pastor.

Please send resumes to nhbcpastorsearch@mail.com
Deadline for applications are May 30th 2021